



## Kayla's Keys Lesson Policy

Kayla Janssen | 507.858.4496 | KaylasKeysStudio@gmail.com | www.KaylasKeysStudio.com

### COST

- The parent or adult student will be charged \$17 for each 30-minute lesson spot.\*\*
- For each subsequent child in a single family that takes lessons from this studio, \$1 may be taken off the cost of each lesson, i.e. child A is \$17/lesson, child B is \$16/lesson, child C is \$15/lesson, and so on.\*\*
- An additional dollar may be taken off the cost of each lesson spot if several are pre-paid for at once.\*\*
- In addition to the cost of a lesson spot, a travel fee will be charged for in-home lessons. This fee is subject to change and will be determined by the instructor based on mileage and time traveled.
- The parent or adult student is responsible for reimbursing the cost of any lesson books or materials.
- \*\*Families from Minnesota Conservatory for the Arts (MCA) will be charged their current MCA rate per lesson spot with no discounts taken off.

### PAYMENT OPTIONS

- Lesson spots must be paid for via cash, check, or PayPal. There are two payment plans available:
  - Weekly: Payment is due at the start of each lesson.
  - Monthly: Payment for 3-5 pre-paid lessons is due by the first lesson of each month.
- Late payments may be subject to a late fee.

### ATTENDANCE POLICY

- Absences will be allowed with no charge when the instructor is notified at least 48 hours in advance.
- Any absence with less than a 48-hour notice will be charged the full lesson fee. Exceptions may be made but are not guaranteed. The final call will be determined by the instructor.
- The instructor may impose limits on the number of allowed absences, even with 48-hour notice, if deemed necessary.
- If the parent or adult student shall decide to discontinue lessons, a 30-day notice and payment for four more lessons is required. No refunds will be given for any pre-paid lessons if lessons are discontinued.
- Lesson spots may be held for extended absences if payments continue to be made.
- The parent or student will not be charged for any absences initiated by the instructor.

### COVID-19

- If desired by the parent or student, precautions such as masking and distancing may be taken. However, neither student nor instructor is liable if one party contracts the coronavirus or other illness.

This policy is subject to change as needed.

I understand and agree to follow this lesson policy of Kayla's Keys.

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PARENT OR ADULT STUDENT SIGNATURE

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PARENT OR ADULT STUDENT PRINTED NAME

DATE